

AGENDA  
LIBERTY TOWNSHIP WORKSHOP

25 January 2018  
6:00 PM

Municipal Building  
349 Mountain Lake Road  
Great Meadows, NJ 07838

6:00 Budget Workshop

7:00 Township Committee Workshop

Sunshine Notice  
Flag Salute  
Roll Call

Approval of Agenda

Unfinished Business  
    Recreation Facility Application

New Business  
    Advertisement of 2018 Positions  
    Pollution Control Financing Authority of Warren County 2018 Agreement  
    Warren County Mosquito Extermination Commission Aerial Control 2018  
    Environmental Commission Light Pollution Presentation

Resolutions  
    Governor's Council on Alcoholism/Drug Awareness

Adoption of Bill List  
Public Comment  
Executive Session

Adjournment

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A special scheduled Budget workshop of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 25 January 2018. The Budget workshop was opened by Mayor John Inscho at 6:00 p.m.

Present: Mayor John Inscho; Deputy Mayor Daniel Grover (arrived at 6:08 pm) ; Carl Cummins; Peter Karcher; and Michael Beyer

Also, Present: Kevin Lifer, CFO; and, Diane M Pflugfelder, Municipal Clerk/Administrator

Discussion ensued on the proposed 2018 Budget with review of cut-backs, stabilization and increases within individual line items.

This workshop concluded at 6:50 pm.

### RECREATION FACILITY APPLICATION

Discussion on authorization for Tri Mountain Lake Sprint Triathlon concluded with a motion by Mayor Inscho to authorization the Tri Mountain Lake Sprint Triathlon contingent upon the receipt of the following documentation at the 1 March 2018 meeting carried.

- ✓ Hold-harmless page from US Triathlon Group with the certificate page naming Liberty Township as additionally insured.
- ✓ Hold-harmless Agreement from ARC of Warren County, DASH Multi-Sport and any other entity involved in this event with the certificate page naming Liberty Township as additionally insured
- ✓ A hold-harmless document to be executed by participating volunteers
- ✓ The ARC of Warren County to provide a detailed description of the event
- ✓ The ARC of Warren County to provide a Declaration Page
- ✓ Confirmation on the contact with Liberty Township OEM Coordinator on the scheduling of this event
- ✓ The ARC of Warren County must provide a general liability policy naming Liberty Township as additionally insured
- ✓ Confirmation on the inclusion of a disclaimer that Liberty Township is not a party in this event included in all advertisement material
- ✓ The ARC of Warren County is to provide written approval from the Mountain Lake Fire Company as well as the Oxford and Independence Rescue Squads for their participation in the safety of this event
- ✓ The Arc of Warren County and DASH Multi-Sport are to provide documentation of an alternate plan for any portion of the event that may involve Lakeside Drive West.

### NEW BUSINESS

#### ADVERTISEMENT OF 2018 POSITIONS

A motion by Pete Karcher to authorize the advertisement of the following 2018 positions with an application deadline of 28 February 2018 carried;

- ✓ Beach Manager
- ✓ Life Guards
- ✓ Summer Recreation Counselors
- ✓ Summer DPW Seasonal

#### POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY 2018 AGREEMENT

A motion by Carl Cummins authorizing Mayor Inscho to execute the 2018 Agreement between Pollution Control Financing Authority of Warren County and the Township of Liberty carried.

#### WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION AERIAL CONTROL 2018

A motion by Dan Grover authorizing Mayor Inscho to execute an Agreement Warren County Mosquito Extermination Commission and the Township of Liberty for 2018 aerial control carried.

### RESOLUTIONS

A motion by Pete Karcher to adopt the following resolution carried.

RESOLUTION #2018.013  
GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE  
FISCAL GRANT CYCLE JULY 2014-JUNE 2019

*WHEREAS*, the Governor's Council on Alcoholism and Drug abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

*WHEREAS* the Townshin Committee of the Township of Liberty County of Warren State of New

- b. Cash Match            \$1,495.50
- c. In-Kind                \$3,739.50

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Vote: aye - Karcher  
aye - Cummins  
aye - Grover  
aye - Beyer  
aye - Inscho

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John Inscho,  
Mayor

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2018.014  
PAYMENT OF BILLS

*RESOLVED*, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$474,486.35.

Vote: aye - Cummins  
aye - Grover  
aye - Beyer  
aye - Karcher  
aye - Inscho

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John Inscho,  
Mayor

PUBLIC COMMENT was opened at 7:00 pm.

ENVIRONMENTAL COMMISSION LIGHT POLLUTION PRESENTATION

Phil Wooldridge, Environmental Commission Chairperson, presented a light pollution report including sample Ordinance language from neighboring municipalities, comments received from Liberty Township resident survey, and a demonstration exhibiting alternative ways to monitor exterior flood lights positioning and installation.

Amanda Loguidice – Ms. Loguidice introduced herself as a Liberty Township bus driver and expressed her concern regarding the road conditions in snow/ice storms.

Lynn Gilmore – Ms Gilmore inquired if a third party snow plow contractor could be brought in as needed during snow/ice storms.

Phil Wooldridge – Mr. Wooldridge advised that an Environmental Commission cabin fever workshop would be held within the municipal building, Saturday 24 March.

EXECUTIVE SESSION

At 7:40 pm a motion by Mayor Inscho to adopt the following Resolution carried.

RESOLUTION #2018.015

*WHEREAS*, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances: and

aye - Karcher  
aye - Inscho

At 7:59 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session matters of real property negotiations were discussed. No action to follow.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 8:00 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 1 February 2018

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